

Floral Designer Intern

Summary:

The Brooklyn Community Pride Center is seeking a part-time, temporary intern for an eight-week placement at Honeysuckle Hill Flowers. The intern reports to the floral designer Alexandra Thune.

Alexandra Thune is the floral designer behind Honeysuckle Hill. Her love of nature and flowers began as a child helping her mother in the garden and arranging the flowers they would cut together. Alex takes her design inspiration from the color palettes and mix of textures found in her favorite wild places. Alex's design career has taken her from the world of luxury retail, where she created striking window displays and events, to forging her own path as an event planner and floral designer. Her work has been seen in the New York Times, Time Out New York, New York Magazine, DNAinfo, Racked NY, Apartment Therapy, Daily Candy, as well as on various blogs.

Intern will work in the shop and occasionally on location (weddings, corporate and private events, etc.).

Intern candidates should not contact Honeysuckle Hill directly. Contact information is below.

Scope of Duties

- Cashier: ringing up transactions through Square (our POS system) and light wrapping of bouquets and gifts.
- Daily shop upkeep: set up and breakdown of flowers, register and stocking and restocking of gifts and various retail. Light cleaning and sweeping mainly upkeep and occasional deep cleaning and organizing as a team. Supply and coffee runs as needed.
- Basic floral design: daily bouquets and small scale arrangements with the opportunity to learn advanced floral design (weddings, large scale installations etc.).
- Occasional flower deliveries in Brooklyn and very rarely Manhattan.
- Helping put together large-scale arrangements, bridal personals and bouquets, wedding arches. Learning floral setup for weddings etc.

Qualifications

- An eye for design and a basic understanding of color theory or a willingness to learn.
- Basic math skills for ringing up daily transactions. Keeping track of bouquet cost while adding up the stems in head.
- Superb customer service skills. Comparable customer service experience in either retail or food service. Positive attitude and an eagerness to be a part of a close team.
- Ability to stand and sit for long periods of time. Ability to remain calm under pressure especially during flower heavy holidays.

Characteristics

- Being able to anticipate customer needs. Being able to be patient with customers who may not know what they want is huge.
- Great phone etiquette, while taking phone orders.
- Good at finding busy work, when slow or getting head start on future projects.
- Above all friendly attitude.

Compensation: This is a part-time internship for up to sixteen hours/week. \$13/hour paid through the Brooklyn Community Pride Center. Metro Cards provided. No benefits are provided.

Applications: E-mail cover letter and résumé to SahLeem Butler, Youth Pride Program manager, at sbutler@lgbtbrooklyn.org. Subject: [Your name]: [Honeysuckle Hill Flowers] 2018 Internship Position. Please specify in your cover letter how you fit with the above qualifications and characteristics.

Location: 1118 Cortelyou road, Brooklyn, NY 11218

Women, people of color and transgender people are encouraged to apply. The Brooklyn Community Pride Center is an affirmative action employer.