

Research and Business Development Intern

Summary:

The Brooklyn Community Pride Center is seeking a part-time, temporary intern for an eight-week placement at Exit9 and in the field visiting local hotels (<http://www.shopexit9.com/>).

Our mission at Exit9 is to bring flavor to the neighborhood and fun, joy, diversion and even a little diversity to your daily life. We curate all the gifts, books, toys, cards and novelties at Exit9 with this in mind. Established 1995. Retail sector. The intern will report to owner and the marketing director.

Intern candidates should not contact Exit9 directly. Application contact information is below.

Scope of Duties

- Online research of hotel statistics i.e. location, size, addresses, contact information, number of room
- Collaboratively developing an evaluation framework (such as a rubric) for assessing hotels for business development

Qualifications

- Experience with the Google Suite of tools such as Google Sheets and Forms.

Characteristics

- Analytic with good deductive reasoning
- Collaborative team player
- Flexible and adaptive

Compensation: This is a part-time internship for up to sixteen hours/week. \$13/hour paid through the Brooklyn Community Pride Center. MetroCards provided. No benefits are provided.

Applications: E-mail cover letter and résumé, SahLeem Butler, Youth Pride Program manager, at sbutler@lgbtbrooklyn.org. Subject: Exit9 Business Development: 2018 Internship Position. Please specify in your cover letter how you fit with the above qualifications and characteristics.

Location: In-store on Smith Street at Dean, Brooklyn and in the field visiting local hotels. We will meet at least a few times a week at the Fund to review progress and chat face to face, otherwise all progress will be monitored via daily facetime talks, phone calls, etc.

Women, people of color and transgender people are encouraged to apply. The Brooklyn Community Pride Center is an affirmative action employer.